

UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES
MAY 13, 2026 MEETING MINUTES
5:30 PM
SLC BOARDROOM
2200 EUREKA WAY
REDDING, CA 96001

1. Board President Damaris Stevens called the Regular Meeting of the University Preparatory School Board to order at 5:30 PM. Board Members Mike Stuart, Susan Saephanh and Kyle Jones were present. Superintendent/Principal Monica Cabral and Director of Administrative Services Molly Schlange were also in attendance.
2. OPENING BUSINESS
Board President Damaris Stevens led the Pledge of Allegiance.
3. STUDENT/STAFF HIGHLIGHTS
 - 3.1 Panther of the Quarter
 - 3.2 Social Science Department
Sophomore AP World History teacher Kent Smith brought three students to the meeting to perform a skit from a recent class project. The students demonstrated their learning through the presentation, providing the Board with a glimpse into the creative and engaging work taking place in AP World History. Board members thanked the students for sharing their project and performance.
4. PUBLIC COMMENT
There was no public comment.
5. APPROVAL OF AGENDA ITEMS/ORDER
Motion - Stuart
Second – Saephanh
Ayes – Jones, Saephanh, Stevens, Stuart
Carried – 4-0
6. APPROVAL OF CONSENT AGENDA
Motion - Jones
Second – Saephanh
Ayes – Jones, Saephanh, Stevens, Stuart
Carried – 4-0
7. REPORTS
 - 7.1 SUPERINTENDENT/PRINCIPAL REPORT

Superintendent/Principal Monica Cabral provided several updates to the Board. A new dual enrollment course, *Computer Literacy Workshop (CIS 1)*, was approved and is targeted for 8th–10th grade students. Staff and students continued to receive recognition, including several students earning scholarships and awards through local organizations, and Acacia McDaniels winning a Sara Bareilles Award for Outstanding Supporting Performer.

UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES

MAY 13, 2026 MEETING MINUTES

5:30 PM

SLC BOARDROOM

2200 EUREKA WAY

REDDING, CA 96001

Mrs. Cabral shared that the Assessment Team met to review state testing practices and discuss improvements for next year. The school has hired three new math teachers for the upcoming year, is currently hiring an attendance clerk, and expressed appreciation for Jeanne Crawford's support during Rachel Carey's leave.

Upcoming student activities include music and senior class trips, while Parent Venture will hold its final meeting of the year focused on WASC and LCAP updates. ASB successfully hosted Prom and assisted with Teacher Appreciation Week. VAPA concerts are scheduled this week, junior high track championships are underway, and several athletic programs are advancing through postseason competition, highlighted by Stunt's State Championship appearance, Boys Golf's back-to-back NAL titles, and baseball and softball earning home playoff games.

7.2 BUSINESS REPORT

Director of Administrative Services, Molly Schlange reported that that governor is expected to release his May Revision tomorrow. State revenue collections are significantly higher than projections. May Revision will give us a strong indication about revenues in 2026-2027.

8. ACTION/DISCUSSION ITEMS

8.1 ADMINISTRATIVE – ACTION/DISCUSSION

8.1.1 PUBLIC HEARING: The Board may receive comments from the Public regarding the Proposed LCAP (Local Control Accountability Plan) (DISCUSSION)

No comments received

8.1.2 Request Approval of the Operational Agreement and Memorandum of Understanding with SUHSD through June 30, 2033 (ACTION)

Motion - Stuart

Second – Saephanh

Ayes – Jones, Saephanh, Stevens, Stuart

Carried – 4-0

8.1.3 Request Approval of 2026-2027 Designation to CIF Representative (ACTION)

Motion - Jones

Second – Stuart

Ayes – Jones, Saephanh, Stevens, Stuart

Carried – 4-0

UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES

MAY 13, 2026 MEETING MINUTES

5:30 PM

SLC BOARDROOM

2200 EUREKA WAY

REDDING, CA 96001

- 8.1.4 Request Approval of Memorandum of Understanding with Columbia School District- North State Teacher Residency Consortium (ACTION)

Motion - Stuart

Second – Saephanh

Ayes – Jones, Saephanh, Stevens, Stuart

Carried – 4-0

8.2 BUSINESS - ACTION/DISCUSSION

- 8.2.1 Request Approval of Post-Employment Benefit Policy Addendum and Resolution (ACTION)

Motion - Jones

Second – Saephanh

Ayes – Jones, Saephanh, Stevens, Stuart

Carried – 4-0

- 8.2.2 Request Approval of Stipend for all Staff to Complete State Mandated Training-Spring 2026 (ACTION)

Motion - Saephanh

Second – Stuart

Ayes – Jones, Saephanh, Stevens, Stuart

Carried – 4-0

8.3 HUMAN RESOURCES - ACTION/DISCUSSION

- 8.3.1 Request Approval of Declaration of Need (ACTION)

Motion - Jones

Second – Stuart

Ayes – Jones, Saephanh, Stevens, Stuart

Carried – 4-0

- 8.3.2 Request approval of updated Attendance Technician Job Description (ACTION)

Motion - Jones

Second – Saephanh

Ayes – Jones, Saephanh, Stevens, Stuart

Carried – 4-0

9. ADJOURNMENT TO CLOSED SESSION

UNIVERSITY PREPARATORY SCHOOL BOARD OF TRUSTEES
MAY 13, 2026 MEETING MINUTES
5:30 PM
SLC BOARDROOM
2200 EUREKA WAY
REDDING, CA 96001

Adjournment to Closed Session during this meeting to consider and/or take action upon the following item:

- 9.1 Public Employee Performance Evaluation (G.C. 54957)
Title: Superintendent/Principal

Adjourned to Close Session at 6:39PM.

10. RECONVENE IN OPEN SESSION

- 10.1 The Board will report on action taken in closed session

Reconvened to Open Session at 7:00PM. No action was taken in the Closed Session.

11. SUGGESTED FUTURE AGENDA ITEMS

The Board had no suggested future agenda items.

12. CLOSING/OPPORTUNITY FOR BOARD COMMENTS

The Board had no closing comments.

13. ADJOURNMENT

Board Member Susan Saephanh made a motion to adjourn the meeting at 7:04PM. Motion seconded by Kyle Jones. Motion approved unanimously.